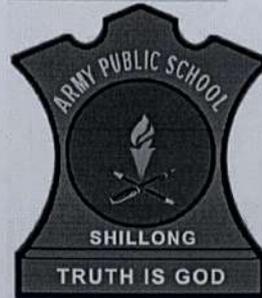


**ARMY PUBLIC SCHOOL HAPPY VALLEY
58 GORKHA TRAINING CENTRE
HAPPY VALLEY, SHILLONG - 793007**



**TENDER DOCUMENT
FOR
SUPPLY OF SCHOOL MODULAR FURNITURE
(SENIOR WING)
AT ARMY PUBLIC SCHOOL HAPPY VALLEY**

ARMY PUBLIC SCHOOL HAPPY VALLEY
58 GORKHA TRAINING CENTRE
HAPPY VALLEY, SHILLONG 793007

Apshv/Acct/Corres/063

Date: Jan 2026

1) Nature of job:

Supply of School Modular Furniture (Senior Wing) at Army Public School Happy Valley

2) Cost of Blank Tender form:

₹1,000/- (Rupees One Thousand) only (Non-refundable)

3) Availability of tender document:

Tender document can be obtained from the School Office during working hours (0800 hrs - 1500 hrs) / the tender document can also be downloaded from the school website (<https://apshappyvalley.co.in/>).

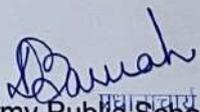
4) Last date and time of receiving the Tender:

10 Feb 2026 up to 1500 hrs

5) GST No

6) PAN No

Bidder


Principal, Army Public School Happy Valley

2

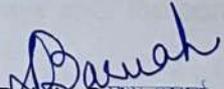
प्रधानाचार्य
Principal
आर्मी पब्लिक स्कूल, हैप्पी वैली
Army Public School, Happy Valley
५८ जी.टी.सी. शिलांग
58 GTC, Shillong

**ARMY PUBLIC SCHOOL HAPPY VALLEY
58 GORKHA TRAINING CENTRE
HAPPY VALLEY, SHILLONG 793007**

1. Tender Notification: Tender No: APSHV/Acct/Corres/063 **Date:** Jan 2026

Scope of Work	Supply of School Modular Furniture (Senior Wing) at Army Public School Happy Valley
Estimated Value of work	₹15,00,000 (Rupees Fifteen Lakhs Only)
Period of Work Completion	30 days
Name of the Client	Army Public School Happy Valley
Address of the Client	The Principal Army Public School Happy Valley 58 Gorkha Centre Happy Valley Shillong-793007
Tender Fee	Rs 1,000/-
Submission of Sealed Tender Document	Sealed tender to be placed at the sealed box kept at the school office / sent by registered post.
Amount of Earnest Money to be deposited with the Tender	Rs. 75,000/-
Last date and Time for submission of sealed tender document / receiving of sealed tender document	10 Feb 2026 at 1500 hrs
Date and Time of opening of Tender (Technical Bid)	20 Feb 2026 at 1200 hrs. (Tentatively)
Date and Time of opening of Tender (Financial Bid)	Shall be intimated to technically qualified bidders.

Bidder


Principal, Army Public School Happy Valley

3

Principal
आर्मी पब्लिक स्कूल, हैप्पी वैली
Army Public School, Happy Valley
५८ जी.टी.सी. शिलांग
58 GTC, Shillong

**ARMY PUBLIC SCHOOL HAPPY VALLEY
58 GORKHA TRAINING CENTRE
HAPPY VALLEY, SHILLONG 793007**

Name of Work: Supply of School Modular Furniture (Senior Wing) at Army Public School Happy Valley, 58 Gorkha Training Centre, Shillong-793007, hereinafter referred to as APS, HV.

1. This document contains 19 (Nineteen) pages including cover page.
2. The tender document in prescribed form, duly completed and signed, should be submitted in a sealed cover duly superscribed "**Tender for Supply of School Modular Furniture (Senior Wing)**" to Principal, APS, HV.

Detailed Tender Notice

Invitation to Tender

1. The **Principal, APS, HV** invites tender for the works of "Supply and installation of School Modular Furniture (Senior Wing)" at **APS, HV**. The time allowed for execution of the work is 30 days and tender fee is Rs. 1,000/- (Rupees One Thousand only) which shall be deposited in the form of Demand Draft in favour of **APS, HV** at the time of collection of Tender Document from the school office during working hours. However, the Tenderer has to submit a Demand Draft of Rs. 1,000/- (non-refundable) in favour of APS, HV along with the tender document.
2. The applicant should have the following requirements to make him/her eligible to qualify in the technical bid.
 - a) The applicant should have satisfactorily completed **three works** of similar nature during the last 03 (Three) years ending last day of **March 2025**.
 - b) Should have an average **Annual Financial Gross Turnover not less than Rs 1 (One) Crore** during the **last three financial years** ending **31st March 2025**. Copy of Audited Financial Statements to be provided.
 - c) Should not have incurred any loss in more than **one year** during the last **two years** ending **31st March 2025**. Copy of Audited Financial Statements to be provided.
 - d) **Works of Similar Nature means** Supply of School Modular Furniture (Senior Wing) in any Government Department / Educational Institute.
3. The prescribed tender documents should be submitted in one sealed envelope duly superscribed with "**Tender for Supply of School Modular Furniture (Senior Wing)**" at **APS, HV**. This sealed envelope should contain **02 (Two) sealed envelope** marked '**A**' & '**B**', as prescribed as under:
 - a) **Envelope 'A'** containing the **Technical Bid** along with the supporting documents, as mentioned at S No. 1 and 2 above.
 - b) **Envelope 'B'** containing the **Financial Bid**.
4. The bidder should go through the tender document and fill in all the required information correctly. The bidder shall sign all the pages of the tender documents as a token of acceptance of all the terms & condition of the contract.
5. Earnest Money Deposit (EMD) of Rs. 75,000/- (Seventy Five Thousand) only through Demand Draft in favour of "APS, HV" and Tender fee of Rs 1,000/- (non-refundable) in the form of Demand Draft must be submitted along with the tender documents. The EMD and Tender Fee is to be placed in the technical bid envelope along with necessary required documents.
6. The EMD of unsuccessful bidders will be returned only after the contract is awarded to the successful bidder.

Bidder

Principal, Army Public School Happy Valley

Principal

आर्मी पब्लिक स्कूल, हैप्पी वैली
Army Public School, Happy Valley
५८ जी.टी.सी. शिलांग
58 GTC, Shillong

7. If any information furnished by the applicant is found to be incorrect at a later stage, he /she shall be liable to be debarred from tendering / taking up work in APS, HV. The school reserves the right to verify the particulars furnished by the applicant independently.

8. The Principal, APS, HV reserves the right to reject any or all prospective applicants without assigning any reason and to restrict the list of tendered contractors to any number deemed suitable by it, if too many tender documents are received satisfying the basic PQ criteria.

9. The Bid shall be handled using two Bid System namely 'Technical Bid' & 'Financial Bid'. The Technical Bid shall be opened first for evaluation. Financial Bid shall be opened only of the qualified bidders who have cleared the Technical Bid evaluation.

10. The bidder will submit the GST registration and PAN No. along with document of registration of the firm/company.

SECTION I BRIEF PARTICULARS OF THE WORK

1. The salient features of the work for which Tenders are invited are as under:

Name of Work: Supply and Installation of School Modular Furniture (Senior Wing) at APS, HV. Time allowed for execution is 30 days to be counted from the date of placing of supply order.

SECTION II INFORMATION & INSTRUCTIONS FOR APPLICANTS

1. **GENERAL:-**

1.1. Letter of transmittal and forms for Tender are given in Section III.

1.2. All information called for in the enclosed forms should be against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry should be made in that column. If any particulars / queries are not applicable in case of the applicant, it should be stated as "not applicable". The applicants are cautioned that not giving complete information called for in the tender document or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified. **Tenders made by email and those received late will not be entertained.**

1.3. The applicant should seal and sign each page of the tender documents.

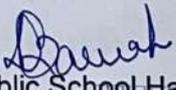
1.4. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, signed and re-writing. Use of fluid (whitener) is not allowed and such tenders shall be rejected. Pages of the tender document are numbered. Additional sheets, if any, added by the applicant should also be numbered by him /her. They should be submitted as a package with a signed letter of transmittal.

1.5. The applicant may furnish any additional information which he /she thinks is necessary to establish his /her capabilities to successfully complete the envisaged work. He /She is, however, advised not to furnish superfluous information. No information shall be entertained after submission of Tender document unless it is called for by the school.

1.6. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him / her liable to be debarred from tendering / taking up of the work in APS, HV.

1.7. Prospective applicants may request clarification of the project requirements and Tender document from the school.

Bidder


Principal, Army Public School Happy Valley

Principal

आर्मी पब्लिक स्कूल, हैप्पी वैली
Army Public School, Happy Valley

५८ जी.टी.सी. शिलांग
58 GTC, Shillong

DEFINITIONS:

- 2.1. In this document, the following words and expressions have the meaning hereby assigned to them.
- 2.2. "School" means the APS, HV, acting through the Principal, APS, HV.
- 2.3. "Applicant" means the individual, proprietary firm, firm in partnership, limited company private or public or corporation.
- 2.4. "Year" means "Financial Year" unless stated otherwise.

3. METHOD OF APPLICATION:

- 3.1. If the applicant is an individual, the tender document shall be signed by him /her above his / her name and current address.
- 3.2. If the applicant is a proprietary firm, the tender document shall be signed by the proprietor above his / her full name and the full name of the firm with its current address.
- 3.3. If the applicant is a firm in partnership, the tender document shall be signed by all the partners of the firm above their full names and current addresses or alternatively by a partner holding power of attorney for the firm. In the latter case, a certified copy of the power of attorney should accompany the tender document. In both cases, a certified copy of the partnership deed and current addresses of all the partners of the firm should accompany the tender document.
- 3.4. If the applicant is a limited company or a corporation, the tender document shall be signed by a duly authorized person holding power of attorney for signing the tender document accompanied by a copy of the authorization letter. The applicant should also furnish a copy of the Memorandum of Articles of Association.

4. FINAL DECISION MAKING AUTHORITY

The Principal, APS, HV reserves the right to accept or reject any tender document and to annul the tender process and reject any or all tender documents at any time, without assigning any reason or incurring any liability to the applicants.

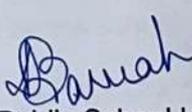
5. PARTICULARS PROVISIONAL

The particulars of the work given in Section I are provisional. They are liable to change and must be considered only as advance information to assist the applicant.

6. INITIAL CRITERIA FOR ELIGIBILITY IN FINANCIAL BID

- 6.1 The applicant should have satisfactorily completed similar work of similar nature during the last three years ending last day of March 2025. For this purpose, "cost of work" shall mean gross value of the completed work including the cost of materials supplied by the Government/Client, but excluding those supplied free of cost. Similar or Similar Nature of Work could be "**Supply and Installation of School Modular Furniture (Senior Wing) in Govt Department/ Educational Institute**".
- 6.2 The bidder shall provide copies of work orders as documentary proof for having executed similar work/works or completion certificate issued by the client. However, the school will take decision with regard to eligibility of the applicant only after necessary documents provided by the applicant have been examined.
- 6.3 **Bidder has to comply & quote as per technical specification attached as A - I.**
- 6.4 The applicant should have all necessary technical knowledge and manpower and equipment required for the proper and timely execution of the work.

Bidder


Principal, Army Public School Happy Valley

6

Principal
आर्मी पब्लिक स्कूल, हॉपी वैली
Army Public School, Happy Valley
५८ जी.टी.सी. शिलांग
58 GTC, Shillong

7. EVALUATION CRITERIA FOR TENDER

- 7.1 APS, HV will open the Tender received in the presence of the bidders or their representatives on the specified date, time & place.
- 7.2 APS, HV will evaluate and determine whether each tender meets the minimum eligibility criteria.
- 7.3 Prior to the detailed evaluation of the Tenders, APS, HV will determine whether each Tender (a) meets the eligibility criteria, (b) has been properly signed, and (c) is accompanied by the EMD and necessary documents.
- 7.4. Information relating to the examination, clarification, evaluation, comparison of Tenders and recommendations for the award of a contract shall not be disclosed to the bidders or any other person until the award to the successful bidders is announced.
- 7.5 The technical evaluation committee shall evaluate the tender document on the criteria given at Page-7.
- 7.6 Even though an applicant may satisfy the given requirements, the applicant may invite disqualification if he / she has:
- Made **misleading or false representation or deliberately suppressed the information** in the forms, statements and enclosures required in the pre-qualification document.
 - Record of poor performance such as abandoning work, not properly completing the contract, or financial failure/weakness, etc.

8. OPENING OF BIDS

- 8.1 Part – I (Technical Bids) will be opened on the date, time and at the venue already indicated. On finalization of the Technical Bids, Part II (Financial Bids) of only those tenderers whose technical bid is found suitable after scrutiny will be opened. The date, time and venue of opening Financial bids will be intimated to all qualified tenderers by email/telephone.
- 8.2 The school reserves the right to accept or reject any bid in part or full without assigning any reason whatsoever. The school will not hold any responsibility for postal loss or delay of any bid.

9. LETTER OF TRANSMITTAL

The applicant should submit the letter of transmittal attached with tender document.

10. AWARD CRITERIA

- The school reserves the right, without being liable for any damages or obligation to inform the applicant.
 - The school shall have the right at any time, by written notice, in the form of an amendment order, to make any changes it deems necessary, including, but not limited to, changes in specifications, design, delivery, testing methods, packing or destination. If any such is required, changes cause an increase or decrease in the cost of or the time required for performance, an equitable adjustment shall be made in the contract price or delivery schedule, or both. Any claim by the Vendor for adjustment under this clause shall be deemed waived unless asserted in writing within ten (10) days from receipt by the Vendor of notice of change (amendment order). Price increase, extension of time for delivery and change in quantity shall not be binding on the school unless sufficiently justified by a vendor and accepted by the school in a form of amendment / modified order issued and signed by the school.

Bidder

Principal, Army Public School Happy Valley

Principal

ii) The school reserves the right to place the work order of the scope mentioned in the tender document for this work either to single or to more than one bidder without being liable for any damages or obligation to inform the applicant.

iii) The invited tender is an item rate tender. The acceptance of a tender will rest with the school who do not bind themselves to accept lowest tender and reserve to themselves the authority to reject any or all the tenders received without assigning any reasons. They also reserve the right of accepting the whole or any part of the tender and the tenderers shall be bound to perform the same at the rates quoted. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction not duly signed and dated by the tenderer are liable to be rejected. For this purpose, the tenderer shall quote rates for various items, which will be self-sufficient to meet their whole costs of executing any / every item. No demand for variations in rates for items executed shall be entertained on the plea of the school deciding to delete, alter, or reduce the quantities specified in respect of the any item.

(b) The school shall issue award letter for the required Work. However, the successful bidder shall be issued the time schedule for delivery / execution of the work in writing. The offer shall remain valid up to 30 days.

(c) The successful bidder shall ensure supply of items within 30 days of written order to do so.

(d) Any effort on the part of the applicant or his agent to exercise influence or to pressurize the school would result in rejection of his tender. Canvassing of any kind is prohibited.

11. RATES AND TAXES

(a) The agency / firm shall quote their rates in Rupees (₹) which shall include all taxes, transportation, and nothing extra shall be paid on any account.

(b) The rates must be quoted in both words and figures.

12. **TERM OF PAYMENT:** 100% against certification of completion of work and due certification of the concerned authority.

13. PENALTY

(a) **The penalty Clause is as under:-** Should the tenderer fail to supply within the period specified in the tender form, the School Authority may, at its discretion, allow an extension in time subject to recovery from the tenderer as agreed liquid damages, and not by way of penalty, a sum equal to the percentage of the value of the order which the tenderer has failed to supply for period of delay as stated below:-

(i) Delay up to one week	1%
(ii) Delay exceeding one week but not exceeding two weeks	2%
(iii) Delay exceeding two weeks but not exceeding one month	5%
(iv) Delay exceeding one month	5% for each month & part thereof subject to maximum 10%

*Decision of the Principal shall be final and binding.

(b) In case of failure to execute the work within the prescribed time and in accordance with the specifications given in the quotations, the school shall be free to cancel the order and get the work executed from the next higher tenderer or from the open market as the case may be. In that case, the loss sustained by the school shall be recovered from the defaulting firm / applicant.

Bidder

Principal, Army Public School Happy Valley

Principal

8
Army Public School, Happy Valley
58 GTC, Millong

14. JURISDICTION

Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of a suit, any and all actions and proceeding arising out of or relative to the contract (including any arbitration in terms thereof) shall lie only in the Court of Competent Civil jurisdiction in this behalf at Shillong and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and / or proceeding(s) to the exclusion of all other Courts.

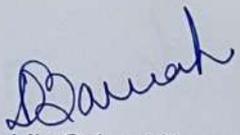
15. ARBITRATION

All disputes and differences arising out of, or in any way, concerning this agreement (except those, the decision whereof is otherwise, hereinbefore provided for) shall be referred for sole arbitration by any person to be nominated by the Principal, APS, HV. The award of the arbitrator so appointed shall be final and binding on both the parties.

16. RISK PURCHASE:

In the event of the Bidder / Supplier's failure to supply / execute the ordered work in the scheduled delivery period, as per the contract the purchaser reserves the right to carry out the work from any other source at the Bidder / Supplier's risk and cost and the difference in cost shall be borne by the Bidder / Supplier.

Bidder


Principal, Army Public School Happy Valley

9

प्रधानाचार्य
Principal
आर्मी पब्लिक स्कूल, हॉपी वैली
Army Public School, Happy Valley
५८ जी.टी.सी. शिल्लॉंग
58 GTC, Shillong

SECTION III

PRE-QUALIFICATION INFORMATION
LETTER OF TRANSMITTAL

From:

Date: _____

To
The Principal
Army Public School Happy Valley
58 GTC
Shillong-793007

Subject: Submission of tender document for the work of **Supply and Installation of School Modular Furniture (Senior Wing) at Army Public School Happy Valley.**

Sir/Madam,

Having examined the details given in tender press Notice and tender document for the above work, I/we hereby submit the tender document and other relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms A to B and accompanying statement are true and correct.
2. I/We have furnished all information and details necessary for tender and have no further pertinent information to supply.
3. I/We authorize the **ARMY PUBLIC SCHOOL HAPPY VALLEY** to approach individuals, employees, firms and corporation to verify our competence and general reputation.
4. I/We submit the following documents in support of our suitability, technical knowhow and capability for having successfully completed the following works.

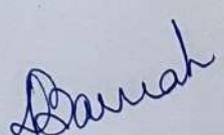
NOTE: Mention here the documents being enclosed with the tender document. The documents should pertain to Supply and Installation of School Modular Furniture (Senior Wing) in Government Building / Educational Institution and should include work orders and completion certificates for such works.

Enclosures: _____

Signature of Applicant(s)

Seal of applicant

Bidder


Principal, Army Public School Happy Valley

10 प्रमुख अधिकारी
Principal
आर्मी पब्लिक स्कूल, हॉपी वैली
Army Public School, Happy Valley
58 जी.टी.सी. शिलांग
58 GTC, Shillong

TECHNICAL BID

Annexure – "A"

S. No.	Criteria	S. No. of the supporting document																														
1	Name of Tendering Company with Registration No. and date issued by appropriate authorities (Please enclose copy of certificate of registration)																															
2	Do you possess trade license issued by Govt. of Meghalaya? If so, please enclose a copy																															
3	Name of Proprietor/Director																															
4	Furnish following particulars of the Registered office: a. Complete Postal Address: b. Telephone No.: c. Fax No.: d. Email Address:																															
5	PAN No. (attach attested copy)																															
6	GST No. (attach attested copy)																															
7	Financial turnover for the three financial years (Please attach copies of audited balance sheet and IT returns)																															
	<table border="1"> <thead> <tr> <th>Financial year</th> <th>Amount (Rs. in lakhs)</th> <th>Remarks, if any</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Financial year	Amount (Rs. in lakhs)	Remarks, if any																												
Financial year	Amount (Rs. in lakhs)	Remarks, if any																														
	Attach separate sheet if space provided is insufficient																															
	Give details of major clients - Education Institutes/ Universities, Government Dept. Research organizations, where similar works have been carried out by the bidder during the last five years in the following format																															
	<table border="1"> <thead> <tr> <th>S. No.</th> <th>Name & address of the client with details- Name of the contract person, telephone no, Fax no, email id</th> <th>Name & quantity of the items sold</th> <th>Purchase Order/ Indent No. & Date</th> <th>Amount</th> </tr> </thead> <tbody> <tr><td>1</td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td>2</td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td>3</td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td>4</td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td>5</td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	S. No.	Name & address of the client with details- Name of the contract person, telephone no, Fax no, email id	Name & quantity of the items sold	Purchase Order/ Indent No. & Date	Amount	1					2					3					4					5					
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1																																
2																																
3																																
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	(If the space provided is insufficient, a separate sheet may be attached)																															
8	Whether your annual turnover was Rs. 50 lakhs during the last 03 financial years? Please attach relevant copies.																															
9	Please specify the minimum time required to supply the items from the date of receipt of the Order																															
10	Additional information, if any. (Attach separate sheet, if required)																															

Bidder

Principal, Army Public School Happy Valley

Banerjee

FORM 'A'

FINANCIAL INFORMATION

I. **Financial Analysis** - Details to be furnished duly supported by copy of audited balance sheet / profit & loss account for the last three years, as submitted by the applicant to the income Tax Department (Copies to be attached)

FY	2022-23	2023-24	2024-25
Gross Turn over			
Profit / Loss			

II. The following certificates are enclosed:

(a) PAN No :

(b) GST No :

Signature of Applicant (s)

Bidder

Principal, Army Public School Happy Valley

Principal

आर्मी पब्लिक स्कूल, हॉपी वैली
Army Public School, Happy Valley

५८ जी.टी.सी. शिल्लॉंग
58 GTC, Shillong

**DETAILS OF ALL WORKS OF SIMILAR NATURE / CLASS COMPLETED DURING THE LAST
THREE YEARS ENDING LAST DAY OF THE MONTH MARCH, 2025**

S.N.	Name of the Project & Location	Name of the Organization	Cost of Work in Lakhs	Date of Commencement as per the Contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration pending/ in progress with details*
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

* Indicate gross amount claimed and amount awarded by the Arbitrator.

Notes 1 to 4:

1. Please mention all works executed equal to or above the qualifying amount.
2. For stipulated date of completion, submit copy of work order.
3. For actual date of completion, submit copy of completion certificate from employer.
4. Please clearly indicate the works (in the above form) on the basis of which prequalification is being sought.

Bidder

Principal, Army Public School Happy Valley

Principal

आर्मी पब्लिक स्कूल, हॉपी वैली
Army Public School, Happy Valley
५८ जी.टी.सी. शिलांग
58 GTC, Shillong

STRUCTURE & ORGANISATION

FORM "C"

1. Name & Address of the applicant: _____
2. Telephone No./ Tele. No./ Fax No.: _____
3. Legal status of the applicant (attach copies of original document) defining the legal status:
 - (a) An Individual
 - (b) A proprietary firm
 - (c) A firm in partnership
 - (d) A limited company or Corporation
4. Since when the applicant has been in business. Provide documentary proof.
5. Particulars of registration with various Government bodies (attach attested photocopy).

Organization/Place of registration

Registration No.

- (a)
- (b)
- (c)
- (d)

6. Names and Titles of Directors & Officers with designation to be concerned with this work: _____

7. Designation of individuals authorized to act for the organization: _____

8. Was the applicant ever required to suspend the works for a period of more than 06 (Six) months continuously after award of work? If so, give the name of the project and reasons of suspension of work: _____

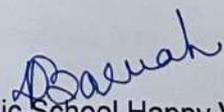
9. Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment: _____

10. Has the applicant or any constituent partner in case of partnership firm, ever been debarred / blacklisted for tendering in any organization at any time? If so, give details: _____

11. Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details: _____

12. Any other information considered necessary but not included above: _____

Signature of Applicant (s)



Principal, Army Public School Happy Valley

Principal

आर्मी पब्लिक स्कूल, हॉपी वैली
Army Public School, Happy Valley
42 जे.टी.सी. इलाहाबाद
58 GTC, Shillong

Bidder

Annexure- 'A'

NAME OF WORK: SUPPLY OF SCHOOL MODULAR FURNITURE AT ARMY PUBLIC SCHOOL HAPPY VALLEY TECHNICAL COMPLIANCE SHEET FOR SUPPLYING AND INSTALLATION OF SCHOOL MODULAR FURNITURE

S No.	Specification	Comply(Yes/No)
1.	<p>CLASSROOM DESK - 1200W x 400D x 760H (Dimensions in centimeters)</p> <p>Desk Top panel is made from 18mm thick pre-laminated twin board (E1/P2 GRADE) with 1.3mm PVC edge banding on all sides. Worktop corners rounded for safe usage.</p> <p>Modesty made from 0.6 mm thick MS sheet(As per IS:513) fixed on front side of the legs and coated with min. 45 micron thickness of epoxy polyester coating Shelf made from 0.6 mm thick MS sheet(As per IS:513) fixed below the desktop panel and coated with min. 45 micron thickness of epoxy polyester coating.gh</p> <p>Specifications for Understructure: All side metal frames and cross connectors made from 25.4 x1.2 mm thick Round ERW tubes (As per IS:7138) which are welded together. The Welded structures and cross connectors coated with min. 45 micron thickness of epoxy polyester coating. Hooks provided on the vertical side frames on both sides of the desk for hanging bags/bottles. They are made from 2 mm thick MS sheet(As per IS:513) and are coated with min. 45 micron thickness of epoxy polyester coating. The understructure is assembled using M6 trilobular screws(As per DIN 7500) with Zn blueplating(As per IS 1573:1986). Spacers to be provided on the top of round tubes for wooden panels fixing. These should be made from Injection molding plastic polymers. M6 high tensile TVS make bolt(Class 8.8) with glass filled nylon level adjustors provided at the bottom of understructure to take care of unevenness in floor with height adjustment of approx 10mm. Product should be certified with Greenpro, Green gaurd Gold, IAQ Gold certificates. OEM should have a valid BIFMa membership with having more than 20 products in BIFMA compliance registry. OEM should be Green guard certified and should have more than 20 products in UL green guard registry.</p> <p>General Requirement: (a)Suitable for students: Furniture must be appropriate for the age and needs of the student/students. (b)Safety: Furniture should be free from sharp or pointed edges, with rounded being preferable.</p>	
2.	<p>CLASSROOM CHAIR - 473W x 573D x 859H (Dimensions in centimeters)</p> <p>Seat back made of blow molded High-density polyethylene and fixed</p>	

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Principal
Army Public School, Happy Valley
58 GTC, Shillong

on the understructure assembled with the help of Stainless steel pop rivets

Seat made of blow molded High-density polyethylene and fixed on the understructure assembly.

Understructure: All side metal frames and cross connectors made from Mild steel ERW Oblong tubes ,40 x 20 x 1.6mm thick as per IS:7138 which are welded together. The Welded structures and cross connectors are coated with min 45 micron thickness of epoxy polyester coating.

Seat support channel made of 1mm thick Mild steel sheet (as per IS:513) welded to the understructure for fixing seat

Plastic Caps and shoe: The understructure provided with fixed caps on front side & shoes with adjustable levelers on rear side that is fixed with the help of stainless steel pop rivets. The caps and shoes are injection molded in co-polymer Polypropylene. The levelers injection molded in Nylon providing adjustability from 5mm to 10mm. Products should be certified with Green guard gold, IAQ Gold certificates. OEM should have a valid BIFMa membership with having more than 20 products in BIFMA compliance registry. OEM should be Green guard certified and should have more than 20 products in UL green guard registry. General Requirement: **(a)Suitable for student** : Furniture must be appropriate for the age and needs of the student/students. **(b)Safety:** Furniture should be free from sharp or pointed edges, with rounded being preferable.

* One sample of each item above will be produced in front of the Technical Board.

Date:

Signature of Applicant (s)

Bidder

Principal, Army Public School Happy Valley

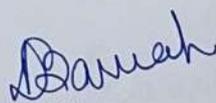
**NAME OF WORK: SUPPLY OF SCHOOL MODULAR FURNITURE
(SENIOR WING) AT
ARMY PUBLIC SCHOOL HAPPY VALLEY**

Ser No	Item	Specifications	Qty	Rate	Amt (Incl Tax)
1.	Classroom Desk	CLASSROOM DESK – As per specifications mentioned in Technical Bid.	100 Nos.		
2.	Classroom Chair	CLASSROOM CHAIR – As per specifications mentioned in Technical Bid.	200 Nos.		

Signature of Applicant (s)

Date:

Bidder


 Principal, Army Public School Happy Valley
 Principal

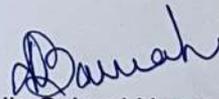
**ARMY PUBLIC SCHOOL HAPPY VALLEY
58 GORKHA TRAINING CENTRE
HAPPY VALLEY , SHILLONG - 793007**

ADDITIONAL TERMS AND CONDITIONS

1. Manufactures should be ISO certified organization and consideration growing concern on environment and human resource, the Furniture Manufacturer should also have Environmental Certificate. All these should be submitted with Tender. The following Supporting documents to be enclosed: ISO 9001:2015 (For Quality Management System-QMS), ISO 14001:2015 (For Environment Management System-EMS), ISO 14001:2018(For Occupational Health Safety Management System).
2. Products quoted should be Green Guard (UL)-IAQ Gold, Indoor Advantage Gold, Green Pro Certified, GRIHA, necessary document should be submitted along with the Bid. OEM should have a valid BIFMA Membership with having more than 20 Products in BIFMA compliance registry. OEM should be Green Guard Certified and should have more than 20 Products in UL Green Guard Registry.
3. The bidder/Tenderer should be a Member of BIFMA (Business and Institutional Furniture Manufacturer Association) for 05(Five) years and should provide a BIFMA level 02/03 (two/three) certificate).
4. OEM's Factory License, Indian Design Mark Certificate, AIOTA Certificate, IGBC Net Zero Energy Buildings Rating System.
5. Blacklisted/Debarment: The bidder/tenderer should submit an affidavit on non-judicial stamp paper that the bidder/tenderer have never been blacklisted/debarred for any of the products by any Government/PSU/Bank/University/Educational Institute/Autonomous Instituter for any reason.
6. Manufacturers must agree to undertake a warranty for one year from all the items supplied. Manufacturers should have the capability to attend repairs of the Furniture within the time mentioned in the bidding document.
7. Tax and Duties: The rates quoted should be inclusive of any applicable taxes or GST along with transportation cost.
8. Delivery Period will be 60 days from the date or order placed with all technical clarification.
9. Manufacturer should have a Service Toll Free No. to lodge a service call when needed.
10. The Manufacturer should have Registered Office based in North East for at least 10 years from the date of Bid. Documentary Evident to be submitted.
11. Manufacturer should have Authorized Service Set ups based in Shillong at least 10 years to make good any defect within 12-24 working hours which may develop after handing over the installation. Documentary Evident to be submitted. E.g. customer work/supply order.
12. The bidder should submit item wise specification compliance. No deviation should be entertained.
13. In case of reseller, a specific OEM Authorization copy must be enclosed.
14. Bidder must submit a Quoted Product Catalogue.

Signature of Applicant (s)

Date:



Principal, Army Public School Happy Valley

Principal

Army Public School Happy Valley

58 जी.टी.सी. शिलांग

58 GTC, Shillong

Bidder